

# RICOH

No stamp required  
if posted in Australia



## Ricoh Toner Cartridge Takeback Program

Reply Paid 84999

Sims E-Recycling

82 Marple Avenue

Villawood NSW 2163

### SENDER

Company Name: .....



Our earth,  
Our tomorrow

# RICOH

Thank you for taking the time to participate  
in the Ricoh Toner Cartridge Takeback Program.

## HOW TO RECYCLE YOUR CARTRIDGE BY USING FREEPOST

1. Simply remove your used cartridge and replace it with the new one.
2. Place the used cartridge in the plastic bag and carton that your new cartridge was delivered in.
3. Seal the bag and the carton securely with tape and tear off this information page. This will expose the freepost address label. Attach the label to the carton.
4. Post the carton via your nearest post office or your company mailbag.



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